

## Specific rules and regulations to be applied when requesting documentation for consulates:

- 1. In order to obtain the registration certificate, the applicant must pay 100% of the course price, fill in the form, sign approval of the specific terms and conditions and attach a copy of their passport.
- 2. If a student wishes to change the date of the course for which they have applied, they must do so before the start of the course. This request must be made in writing and by attaching the corresponding 50€ fee payment receipt.
- 3. If the student does not attend class during the first two days of the course, their registration will be cancelled.
- 4. Students who cannot attend the course because they have not obtained the necessary documentation for their stay in Spain must send their renouncement of the course in writing, together with an official note or certificate from their Consulate or Embassy in Spain at least 72 hours before the start of the course to the Centro Superior de Idiomas (spanish@csidiomas.ua.es). In this case, they will have the right to a refund of the price paid for the course, according to the following terms and conditions:
  - 150€ will be kept by the Centro Superior de Idiomas as the non-returnable deposit.
  - Under no circumstances the registration fee will be refunded if a student cancels their place on a course any later than the established deadlines.

The student hereby signs this document, having understood and accepted all the terms and conditions laid out herein,

Signature:		
Name:	Date:	